

RESOURCES

EMPLOYMENT AND JOB TRAINING WEBSITES

<https://www.ulsterworks.com/job-seekers/job-listings>

<https://www.ulsterworks.com/training/workshops>

OFFICE ASSISTANCE

Ulster County Office of Employment and Training

21 Boice's Lane

Box 535, Kingston, NY 12401

845-443-8066

BOOKS

Clay, Dan, *How to Write the Perfect Resume*, 2018

Dushaj, Tom, *Resumes That Work*, 2018

Kelley, Thea, *The Quick and Complete Guide to a Winning Interview*, 2017

Tuckerton, Russell, *15 Minutes to a Better Interview*, 2014